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To Gifu University students

Hirokazu Fukui
Vice President (Planning, Academic Affairs, Evaluation and Fund)
Director-General
Organization for Promotion of Higher Education and Student Support

Points of Attention in Daily Life and Class Operation Policies for First Semester 2022

Gifu University has been implementing a wide-range of COVID-19 infection prevention measures since 2020 thanks to the support and cooperation from students and staff of the University. They include lockdowns of all facilities on campus at the beginning of 2020, introduction of remote-learning for students, workplace vaccine rollout campaigns, etc. While the third booster shots on campus are approaching (March, 2022), we stay committed to providing education for students in secured and safer environment free from Covid.

Even after receiving vaccinations, we are still susceptible to infections, so please continue to observe mask mandate, use hand sanitizers and avoid the “Three Cs (closed spaces, crowded places and close-contact settings).

The following are “Points of Attention in Daily Life and Class Operation Policies for First Semester 2022.” We would like to have your understanding and cooperation for our infection prevention measures on and off campus as shown below.

(Primary Rules for Students)

Please wear a face mask (un-woven fabric is preferable) when you attend in-person classes. Students are asked to take their temperatures at wake-up time every morning before attending in-person classes. If you have a fever or cold like symptoms, please contact the Health Administration Center and the Student Affairs Section of your faculty/school, etc., and stay home. You may be given some considerations for your credits if you take a leave of absence due to infections.

Class Operation Policies for First Semester 2022

In line with “Gifu University Guideline for COVID-19,” and by taking every possible measure to prevent infections both on and off campus, Gifu University offers students in-person classes on campus. In addition, the university promotes “e-Learning (online, remote-learning)” to complement and maximize the effectiveness of class operations for students.

Points of Attention on and off Campus

<Commuting to and from Campus>

1. Please take your temperature when you get up in the morning, and if you have a fever or cold-like symptoms, contact the Health Administration Center and student affairs section of your faculty/school/center, etc. and stay home.
2. Please wear a face mask (un-woven fabric is preferable) on your way to and from campus.
3. Please do not engage in conversations with others while on public transportation (trains or busses).
4. If you take a bus from the Gifu Station, please avoid taking crowded busses.
5. Please keep a record of your seats in class, cafeteria and activities on campus using “Physical Condition Log Sheet (Attachment 1)” in case you should become an immediate contact of the infected. *You may use different means for your recording besides “Physical Condition Log Sheet.”

<On Campus>

1. Please wear a mask (un-woven fabric is preferable) while on campus.
2. Please minimize time spent on campus.
3. Please wash your hands with soap and use a hand sanitizer on a regular basis (in particular, please do not forget to use a hand sanitizer or wash your hands after you used equipment, etc. for communal use and before meals).
4. Please take a seat away from others, and do not engage in conversations with others while eating.
5. Please keep a record of your seats in class, cafeteria and activities on campus using “Physical Condition Log Sheet (Attachment 1)” in case you should become an immediate contact of the infected. *You may use different means for your recording besides “Physical Condition Log Sheet.”

<Other>

1. Please refrain from attending informal gatherings, eating and drinking sessions with

your friends, classmates, etc. in the Three Cs settings and “5 Situations” that increase the risk of infection*

5 Situation*: <https://corona.go.jp/prevention/pdf/en.5situations.pdf>

<In-Person Classes>

1. Please refrain from chatting with others if topics are not related to class activities/work, etc. from your entry through exit of a classroom.
2. Please wear a face mask (non-woven fabric is preferable) in classroom.
3. Please report/record your attendance and your seat in class for future outbreaks (such information is necessary to find immediate contacts in class).
4. Please take a seat which is at least one-meter away from others.
5. Please follow instructions from teaching staff in seating arrangement and ventilation in classroom.

<Operation of e-Learning Classes (under emergency situations)>

1. Depending on infection status and decisions made by individual faculties/schools, scheduled in-person classes could be replaced with online classes (partially or entirely). In such situations, online classes are conducted in line with course syllabus and if any changes are made in syllabus, students will be informed of the changes promptly.
2. In e-Learning classes, due considerations will be given to students over viewing / downloading educational materials (online video clips, etc.), and deadline for assignment submissions in view of different internet environment by students.
3. In online classes using video conferencing platforms such as “Teams” or “Zoom,” even if students are not able to attend classes due to communication troubles, etc. they are not immediately considered “absent from class” if they view recorded video footages at a later date.
4. In online classes, instructions from your supervisors, Q&A sessions, etc. are offered to students promptly after class is over. They include 1. Right answers to the questions, corrections, replies to the questions raised by students, 2. Exchange opinions among students.
5. Your attendance at and understanding of online classes are confirmed through the assignments you submit to your supervisor (equivalent to students’ attendance in in-person classes).
6. Please consult with the academic staff or staff of student affairs office of your faculty / school / graduate school if you find it difficult to attend online classes or submit your assignments in digital form.

<Additional Bus Services>

Negotiations are still underway over additional bus service between Gifu Station and Gifu University in order to avoid the “Three Cs” while commuting. Information on additional bus services will be posted on the university website upon finalization.

<Extracurricular Activities>

Updates on restrictions for extracurricular activities will be posted at Gifu University website.

