

March 7, 2020
Gifu University Organization for Promotion of Glocalization
(GU-GLOCAL)

Re: Measures against COVID-19 infections at International House A, B and C

The following are the notices for International House residents and the steps to be taken by GU-GLOCAL staff members

1. If a resident of International House A, B and C develops a fever of 37.5 degree Celsius or above, or has cold-like symptoms such as runny nose, sore throat, coughing, producing sputum or having a strong sense of fatigue, he/she should immediately report to the GU-GLOCAL office.

Contact: (for International House A and B residents (exchange students))

Inbound and Outbound Student Affairs Office (Tel: 058-293-2137)

(for International House C residents (researchers))

General International Affairs Office (Tel: 058-293-3350)

2. GU-GLOCAL staff members report the suspected cases to the Health Administration Center (Tel: 058-293-2174)(if the center is closed, they will take Step 3 below.)

【If infections are suspected】

3. The GU-GLOCAL staff members will contact the Community Health Division, Gifu City Government (Tel: 058-252-7191) to notify possible infections.

【If infections are confirmed】

4. After receiving instructions from the Gifu City Public Health Center, the GU-GLOCAL staff members will compile a memorandum of “necessary precautions against infectious diseases on campus,” and contact all faculties, schools, centers, etc. as well as those who are responsible for incoming international students. The GU-GLOCAL will discuss and work closely with faculties, schools, centers, etc. and all relevant staffers over students’ study and research activities, give due considerations to students’ well-being on campus. The GU-GLOCAL staff members will also contact the person(s) in charge of campus risk management (General Affairs Division, General Affairs and Planning Department (Tel: 058-293-2007)).
5. Together with physicians, nurses and public health officials of the Health Administration Center, the GU-GLOCAL staff members will check the status of each unit at the House. They also notify the residents of the infections and instruct them to remain vigilant (medical staffers of the Health Administration Center will examine the living spaces. Those who need a two-week monitoring, will be handed out a thermometer and a log to

record their body temperatures every day).

6. Residents who are suspected of infections will be transferred to the specially designated units (one room each at International House A and B, two rooms at International House C (additional spaces could become available at C), and they will be placed under close medical observation for two weeks. The GU-GLOCAL is responsible for immediate disinfection of all living and communal spaces of the House. The GU-GLOCAL staff members also give instructions to every resident about how to practice hand hygiene, secure safe environment to ward off future transmissions.

Disinfection will be carried out under instructions of the Gifu City Public Health Center and the Health Administration Center.

7. The GU-GLOCAL staff members will instruct infected residents not to go out from their units. The members will assist them in supplying food and daily commodities during isolation.
8. If deemed necessary, the GU-GLOCAL will contact home universities and families of infected residents, give special considerations to make smooth communications between the residents and their home countries possible.

(Other information)

1. Under instructions of the Gifu City Public Health Center, the GU-GLOCAL staff members will collaborate with the Health Administration Center in identifying and dealing with the person(s) who had a close contact with those who are infected.
2. The Health Administration Center collects and monitors all information concerning transmission status on campus to implement its extended measures against the disease in the future.

【To newly arrived international students】

The GU-GLOCAL is responsible for confirming the time and dates of all international students' (approximately 40) arrivals before entering the International House buildings (A and B). In time of entry, every student must have his/her temperature taken, and their overall physical conditions checked (e.g. whether they have cold-like symptoms or not).

If students have a fever or cold-like symptoms

→ The GU-GLOCAL staff members will contact to the Health Administration Center

If students show no symptoms

→ The GU-GLOCAL staff members will hand out a thermometer, and a log to record

his/her body temperature every day, to individual students, instruct them to observe their own health for at least two weeks.

The Ministry of Foreign Affairs of Japan is requesting that anyone who has entered Japan from the Level 1 (on the scale from 1 to 4: Exercise Caution: Japanese nationals traveling to and residing in the country or area are advised to stay alert to the security situation) countries or territories or has made a transit through these countries, make non-essential travel outside of their homes for at least two weeks from their entries to Japan. If any symptoms should emerge, they are obliged to promptly report to the authorities. If they have to go out due to extenuating circumstances, they are allowed to leave their homes but only on condition that they wear face masks and constantly practice hand hygiene.

* If students are confirmed that they have maintained health for two weeks after their entries to Japan, they are allowed to undergo medical checkups at designated sites on campus (if they are not able to undergo these campus checkups, they must receive a medical exam at the university's designated institutions at a later date).