

Concerning Gifu University's Joint and Several Guarantee System

When renting an apartment in Japan, a jointly and severally liable guarantor is generally necessary. Gifu University has a system by which the university becomes the jointly and severally liable guarantor when finding one is otherwise difficult. Details of condition and procedures are as follows.

【Condition】

- ① The Gifu University's enrolled students (faculty/master's program/doctoral program/research student)
(A letter of acceptance and a notification of acceptance are required for a person planning to enter Gifu University.)
In principle, the date of admission will be the starting day of the guarantee.
- ② The person has an international student visa.
- ③ The person is enrolled in the Comprehensive Renter's insurance for Foreign Students Studying in Japan.
In case of sharing rooms with other students, please advise to them to enroll this insurance.

【Procedure】

* All process will be done in a week or so.

- ① Please have your apartment real estate company or apartment owner confirm and consent to the content of the "Joint and Several Guarantee Contract" before you proceed with the apartment contract.
- ② Please bring the following documents to the Inbound and outbound Students Affairs office.
 - You will be given an Application for Guarantor and Policy Holder's Certificate of Comprehensive Renter's Insurance for International Students studying in Japan, and Agreement for Residence(Apartment) Guarantee. At our office.
These can also be downloaded from Gifu University website.
Then please fill out these forms and hand out to us.
 - Apartment rental contract (a copy is acceptable)
 - INKAN(personal seal)
 - Student ID (Gifu university Entrance certificate is acceptable for new student)
 - Residence card
 - Bank Book
 - National Health Insurance Card(Those who hold short term insurance, please pay all premium at your residence city hall and bring a new card which has validity 1 year.)
- ④ Obtain your academic supervisor signature and seal with the Application for Guarantor and Policy Holder's certificate of Comprehensive Renter's insurance for International Students studying in Japan and come to the Inbound and Outbound Affairs office.
We will issue insurance premium payment form. Please pay the premium at MINI STOP and return to our office with receipt.
- ④ We will issue 3 original contract policy. Please bring the documents to your real estate agent or apartment owner and ask lessor's signature and seal with 3 of them besides your signature and seal,
Then bring one of them to our office.

【 Points to note 】

Please observe the following rules during the period that Gifu University act as jointly and severally liable guarantor for the apartment.

If you violate these rules, Gifu University will cancel this contract with you and beg you move out your apartment. With this reason, we are not able to become a guarantor to the students who made troubles even if the students move to another apartment.

< Rule >

1. Please pay monthly apartment rent, utility (electricity, water) before the due day.
2. Please remain enrolled in this policy throughout the period. Otherwise Gifu University is not liable to act as your guarantor.
3. Please improve your behavior if you receive any caution (troubles with handling garbage, disposal, noise, etc)

【 Further necessary procedure throughout the period 】

Please come to the Inbound and Outbound Student Affairs Office for the below case.

- * when you are no longer a Gifu University student due to graduation (or program completion), withdrawal, transfer, move to advance course.
- * Before the day of this insurance is expired.
- * Move to another apartment.
- * When you made troubles with your apartment like fire, water leakage, etc

【 Return of the insurance premium 】

- * In case your coverage period is remained more than 2 month, you might be entitled to return paid premium if you proceed cancellation process.

Please come to our office for this process earlier when your graduation or return your home country was confirmed. All process will be taken 1 month at the earliest .

Premium return will be transferred to the specified bank account.